



PARENT MENTOR PROGRAM

August 14, 2022

Hello, Carnegie Parents/Guardians,

I hope you had a restful summer break! As the first day of school is fast approaching! I want to invite ACS Kindergarten through 4th-grade parents to enroll in the Parent Mentoring Program, which will begin in September. The school is in need of six (6) parents/guardians to participate in the program. All participants must complete the CPS Volunteer application for Level 1, provide the school with a copy of your driver's license or State ID, complete a background check, fingerprinting, and TB. Click for the volunteer application: <https://chicagopublicschools.civcore.com/index.php?action=english>.

Parent Mentor responsibilities include the following:

- Parent mentors are assigned to a classroom for two hours per day, four days a week. Parents may choose the two hours he/she would like to volunteer.
- Parent mentors receive a \$1,000.00 stipend after successfully completing a total of 100 volunteer hours.
- Parent mentors may volunteer in the classrooms for more than 2 hours per day, but only 2 hours per day “count” towards their total hours.
- The primary role of the parent mentor is direct student support in the classroom.
- Parent mentors can assist with grading, errands, and classroom organization only on an occasional basis.
- Parent mentors may not supervise children alone.
- Parent mentors sign in and out daily on timesheets. Both teachers and parent mentor coordinators approve timesheets on a biweekly basis.
- Parent mentors maintain a consistent schedule and notify the teacher as soon as possible if there is a change to the schedule.
- Turn in required paperwork on a timely basis.

If you are interested and for additional information, please contact Darlette Willis at dmwillis2@cps.edu or Renee Sanders at rsanders25@cps.edu.

Principal Pollard